

## Prom 2021 Information

When: Friday, April 9, 2021 8-11 pm

Where: The Pavilion at Hunter Valley Farm 9133 Hunter Valley Ln, Knoxville, TN 37922

Cost: \$65.00 This includes admission, hors d'oeuvres, and t-shirt (pictured above) \*No formal pictures will be taken this year. We will have two selfie stations. One selfie station will have a backdrop.

#### Other Important Prom Information

- 1. Tickets are non-refundable or transferable.
- 2. All students attending prom must have a valid student ID or driver's license and a prom waiver to enter prom.
- 3. Masks are required to be worn the entire time while at prom.
- 4. Social distancing needs to be practiced.
- 5. Appropriate dress is required.
- 6. Temperature check and Prom Waivers are required the night of prom. Students with temperature over 100.4 and/or no waiver will not be admitted to prom.
- 7. This event is subject to change per school board policy.
- 8. All forms will be available in room 209 or the front office
- 9. Email <u>kim.jenkins@knoxschools.org</u> with questions.

Follow the steps below to get your student's ticket to prom.

**Step #1 Student Information Form DUE MARCH 11** Turn a student information form. You may turn in a hard copy or complete the google form below. Hard copies must be turned in to Mrs. Jenkins Stair in room 209. Students will have to be logged into their school email account to complete the online google form.

Click Here to Print the Student Information Form or Click Here to Fill the Form Out Online

**Step #2 Guest Agreement Form DUE MARCH 5** This form is only to be filled out for students who are bringing a date that is an underclassmen (9th or 10th grade) at KHS or who do not attend KHS. Tickets for guests will not be sold without approval from administration. The deadline for a guest approval form is *March 5th*. \*\*\*\*\* This form is not required by all students. <u>Click Here to Print the Guest Agreement Form</u>

**Step #3 Purchase your Ticket FEB 22-MAR 11** Tickets will be on sale in school cash online from February 22-March 11. Tickets are only available to Juniors and Seniors.

### <u>Option 1</u>

- Step 1: Log into school cash online. If this is your first time using school cash online, you will need to create an account. This is the link to access school cash online. https://knoxschools.schoolcashonline.com/
- Step 2: Choose your student.
- Step 3: Select Prom
- Step 4: Complete payment.
- Step 5: Turn in the student information form into Mrs. Jenkins Stair in room 209.

### <u>Option 2</u>

Place your student information form and \$65.00 cash in a sealed envelope with your student name on it. This may be turned into Mrs. Jenkins Stair in room 209.

# How do I purchase a ticket for my student's date that doesn't attend Karns or who is an underclassmen?

Step 1: Complete the guest visitation form and submit it to Mrs. Stair (Jenkins) in room 209 or email it to her at <u>kim.jenkins@knoxschools.org</u> for approval.

Deadline for these forms to be approved is March  $5^{\text{th}}$ .

Step 2: You will be contacted when this is approved. Once this is approved, you will need to bring \$65 cash to Mrs. Jenkins Stair to purchase a guest ticket. These should also be placed in a sealed envelope with your KHS student's name on it. Unfortunately, there is no way to load this electronically.

## Step 4 Pick Up Your SWAG Bag APRIL 6-8 Student Swag Bags containing a

souvenir ticket, t-shirt, and wristband will be distributed the week of prom in the New Commons. This will also include a prom waiver form that has to be turned in on Prom Night.

### Step 5 Fill Out Prom Waiver

This form must be brought with the student on prom night. These will be distributed to students in their swag bag. No students will be admitted to prom without this form on prom night.

Click Here to Print a Copy of the Prom Waiver

### Step 5 Attend Prom APRIL 9, 8-11

The parking lot will open at 7:45.

Temperatures will be taken. Any student with a temperature of 100.4 or higher will not be admitted to prom.

Make sure to bring a Photo ID and your prom waiver with you. YOU MUST HAVE BOTH OF THESE TO BE ADMITTED TO PROM!